



SIERRA WEBPAC

How to Guide to Field Display and Record Suppression in WebPAC

Field Display

Libraries may customize WebPAC display of specified fields and subfields. MARC fields can be given labels for WebPAC display that are different from field group labels, and subfields within a single MARC tag can be suppressed.

Read more:

- [Customizing the Bibliographic Record Display](#)
- [Record Display Definition File](#)
- [Using Record Field Links in the Full Record Display](#)
- [Viewing the Full Record Display](#)

Record Suppression

Bibliographic, item, authority, holdings (checkins), order, course, resource, license, program, and section records can be suppressed from public display in WebPAC based on a set of rules determined by the library. The Rules for Suppression system file contains suppression rules for these record types.

In addition, suppression of order records can be controlled by the SHOWOREC web option. If the SHOWOREC web option is not present or is not defined, the WebPAC suppresses display of order records if any of the following conditions are true:

- There are unsuppressed item or checkin records attached to the bibliographic record.
- There is a date in the bib record's cataloging date (CAT DATE) field.

Course records are suppressed when they are inactive.

Vendor and invoice records do not display to the public and are not included in the system's suppression rule file. A Patron record can only be viewed by a logged-in patron; what displays is governed by web options.

Read more:

- [Patron Record Options](#)
- [Viewing Order Information](#)
- [SHOWOREC Web Option](#)
- [Changing a Record's Reserve Status](#)
- [Suppressing Inactive Course Records](#)

Record Suppression Rules

Standard fixed-length field names are shown. These labels may be customized.

Sample bibliographic record suppression rules.

Fixed-Length Field Name	Comparison Type	Comparison Value
Bib Code 3	=	d
Bib Code 3	n	n

Sample item record suppression rule

Fixed-Length Field Name	Comparison Type	Comparison Value
Item Code 2	=	n

Sample authority record suppression rule

Fixed-Length Field Name	Comparison Type	Comparison Value
Auth. Suppress	=	n

Sample holdings record suppression rule

Fixed-Length Field Name	Comparison Type	Comparison Value
Serial Code 4	=	n

Sample order record suppression rule

Fixed-Length Field Name	Comparison Type	Comparison Value
Order Code 4	=	n

Sample course record suppression rule

Fixed-Length Field Name	Comparison Type	Comparison Value
Course Code 3	=	n

Sample Resource record suppression rules

Fixed-Length Field Name	Comparison Type	Comparison Value
Suppress	=	n
Suppress	=	d
Suppress	=	r

Sample License record suppression rule

Fixed-Length Field Name	Comparison Type	Comparison Value
Suppression	=	n

Sample Program record suppression rule

Fixed-Length Field Name	Comparison Type	Comparison Value
Program Code 3	=	n

Sample Section record suppression rule

Fixed-Length Field Name	Comparison Type	Comparison Value
Section Code 3	=	n

Viewing your Suppression Rules

Once your record suppression rules are configured, you can view them in the Admin App, under Back End Management, choose **System Files | Admin Corner | System Options and Information | Information About the System | Additional System Options | Suppress Rules**.

If someone in your library has taken Advanced System Access and Administration training, the file may be viewed and edited in Sierra. See [Rules for Suppression](#).

Record suppression rules are set during profile evaluation but can be changed at any time. Libraries with ASAA functionality can make the change in Sierra or may use Solution ID 161115093601890, Update Suppress Rules (Sierra) to request changes made by Support.

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