

Sierra WAM

Checklist

# The following checklist is meant to be a guide to help you organize day-to-day administration of the Sierra System.

# The frequencies we suggest are only recommendations. Your library may perform certain activities more or less often depending upon your needs and policies.

# As Needed

[ ]  Maintain the Web Access Management (WAM) [forward table](https://documentation.iii.com/sierrahelp/Default.htm#sgmap/sgmap_wam_editing_forward_table.html).

[ ]  [Download](https://documentation.iii.com/sierrahelp/Default.htm#sgmap/sgmap_wam_web_access_reports.html) WAM statistics. Delete statistics if appropriate.

[ ]  Maintain the [WAM filter file](https://documentation.iii.com/sierrahelp/Default.htm#sgmap/sgmap_wam_filter.html).