

Sierra WebBridge/WebBridge LR

Checklist

# The following checklist is meant to be a guide to help you organize day-to-day administration of the Sierra System.

# The frequencies we suggest are only recommendations. Your library may perform certain activities more or less often depending upon your needs and policies.

# Monthly

[ ]  [Download](https://documentation.iii.com/sierrahelp/Default.htm#sgap/sgap_wb_logging_stats.html) and delete WebBridge statistics.

[ ]  [Download](https://documentation.iii.com/sierrahelp/Default.htm#sgwblr/sgwblr_logging_report.html) and delete WebBridge LR statistics

# Quarterly

[ ]  Verify that Linking URLs in Resource Definitions remain accurate; update URLs that have changed. You may need to test the URLs by substituting real values in place of the field selectors to verify that the linking URL is still working.

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