sierra circulation

How to Deal with Defunct Holds

Holds are defunct by Sierra when they meet certain conditions:

1. Expired holds – the “not wanted after” date has passed
2. Unclaimed holds – held items remain on the holdshelf past the “pick up by” date
3. Hold canceled but still on hold shelf – the item has satisfied the hold request and is on the hold shelf and then the hold is canceled

Viewing a report of the defunct holds and clearing the expired, unclaimed, and/or canceled holds are the processes for managing defunct holds.

Follow this link for more information. Links to viewing the hold details for defunct holds, clearing them, and for viewing outstanding holds are at the bottom of the webpage.

See [Viewing Defunct Holds](https://documentation.iii.com/sierrahelp/Default.htm#sgcir/sgcir_holds_viewexpholds.html) in the Sierra WebHelp for further information.

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