

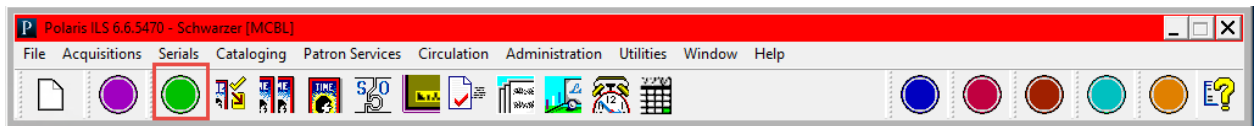


POLARIS SERIALS

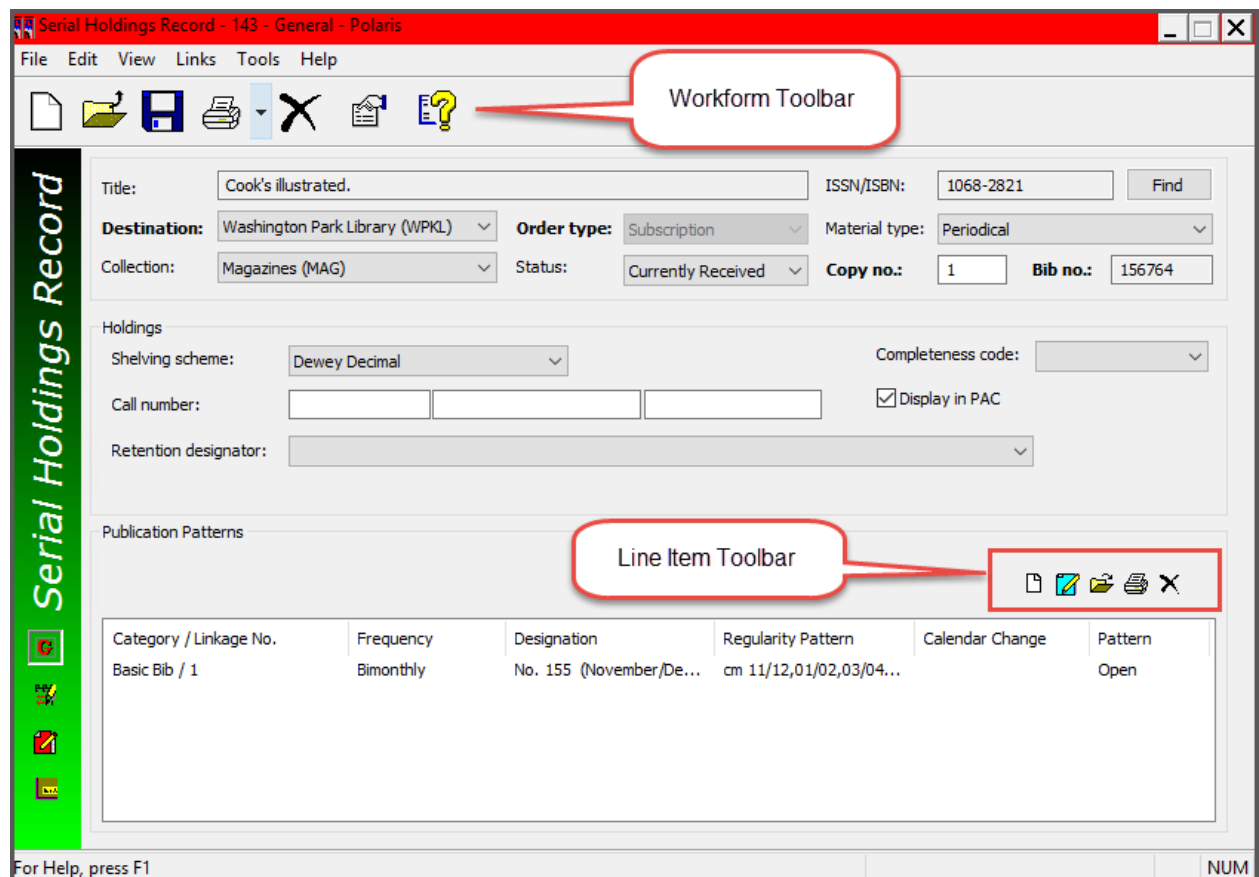
Get Started with Serials Terminology

Toolbar—starting point and navigation tool for all Polaris activities:

Polaris toolbar (Polaris shortcut bar)



Workflow toolbar and Line item toolbar



Training

Serial—an item which is issued in successive parts at intervals and is intended to be continued indefinitely. Polaris divides serial processing into two parts:

Subscription—one title with many issue records

Subscription Record - 10 - General - Polaris

File Edit View Links Tools Help

Identification

Title: Fortune. ISSN: 0015-8259 Bib control no.: 155905 Find

Status: Open 10/24/2018 ☒ Automatic Renewal Owner: Washington Park Library (br)

Supplier

Supplier: EBSCO Journal Service

Account no.: WPKL-123 SAN: 168-9651 Find

Identifier:

☐ Membership

Subscription Period

Original date: 10/24/2018

Start date: 10/24/2018

Term (months): 12

Expiration date: 10/23/2019

Renewal

Instructions:

Notes:

Payment

Method: Purchase

Fund: LP_Serials/WPKL (LP_S/W)

Price: \$70.00

Copy Quantity

Active: 1 Inactive: 0 Total: 1

For Help, press F1 NUM

Training

Standing Order (SO)—many unique titles with their own part record

Standing Order Part Record - 7868 - General - Polaris

File Edit View Links Tools Help

Part title: COVID 19 Status: Received 7/15/2020 Copy no.: 1

Destination: Washington Park Library (WPKL) Collection: Nonfiction (NF) Material type:

Part
Author: Whoever Bib. control no.: 543604
Publisher: Publication date: IIII
Designation: COVID 19 Series no.:

Enumeration levels:

[Title]	
COVID 19	
()	
()	

Chronology levels:

()	
Chronology date:	1/1/2020
Expected arrival date:	7/15/2020
Part unit price:	\$20.00

Series
Part series title: Opposing viewpoints series (Unnumbered) Serial holdings bib ctrl no.: 541827

For Help, press F1 NUM

Training

SHR—Serial Holdings Record

Serial Holdings Record

Title: Cook's illustrated. ISSN/ISBN: 1068-2821 Find

Destination: Washington Park Library (WPQL) Order type: Subscription Material type: Periodical

Collection: Magazines (MAG) Status: Currently Received Copy no.: 1 Bib no.: 156764

Holdings

Shelving scheme: Dewey Decimal Completeness code:

Call number: Display in PAC

Retention designator:

Publication Patterns

Category / Linkage No.	Frequency	Designation	Regularity Pattern	Calendar Change	Pattern
Basic Bib / 1	Bimonthly	No. 155 (November/De...	cm 11/12,01/02,03/04...		Open

For Help, press F1 NUM

Publication pattern—enables automatic prediction of subscription issues or SO parts for a serial

Serial

Publication Patterns

Category / Linkage No.	Frequency	Designation	Regularity Pattern	Calendar Change	Pattern
Basic Bib / 1	Bimonthly	No. 155 (November/De...	cm 11/12,01/02,03/04...		Open

Training

Enumeration—the numbering scheme connected to a serial

Chronology—the date(s) when a serial issue or part was published

Publication Pattern (read-only) - Enumeration and Chronology

Pattern

Frequency: Bimonthly Start date: 10/24/2018 End date:

Chronology Setup

Caption: Format: Alternative chronology

Level No.	Caption	Format	Start Value	Display As...
1	Year	Numeric	2018	2018
2	Month	Full text	10	October

Add Remove

Enumeration Setup

Caption: Format: Start value:

Bib units per next higher level: Continuity: Alternative enumeration

Level No.	Caption	Format	Units	Continuity	Start Value	Display As...
1	No.	Number		Continues	155	No. 155

Add Remove

Start designation: No. 155 (October 2018)

< Back Next > Cancel Help

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