



POLARIS SERIALS

Publication Pattern Tips

Tips for Combining, Publishing or Omitting Issues in a Pattern:

Day of week (d): mo, tu, we, th, fr, sa, su.

Day of month (d): 01-31

Month (m): 01-12

Season (s): 21 (spring), 22 (summer), 23 (autumn), 24 (winter)

Week of year (w): 01-53

Week of month (w): 99 (last), 98 (next to last), 97 (third to last), 00 (every), 01 (first), 02 (second), 03 (third), 04 (fourth), 05 (fifth).

Year (y): yyyy (four digits)

Examples:

cm 01/02—combine months January and February

od 1225—omit the day of December 25

ps 24,21,22—published in the seasons of Winter, Spring and Summer

Calendar Change

A calendar change indicates the chronological point at which the highest level of enumeration increments or changes. For example, if you select Day of Month for the calendar change, and enter 0101, the calendar change will be on January 1. However, if the serial is not published on January 1, the calendar change automatically takes effect on the next day the serial is published. You can specify more than one calendar change by separating the values with commas.

Example:

0101,0701—there are two volumes a year, one beginning January 1 and the other July 1

Tips for Working with Quarterly or Seasonal Serials

If the frequency is Quarterly, you can select a chronology caption of Season or Quarter (among other selections). The start date of the quarterly publication determines the chronology of the first issue.

Training

If the chronology caption is set as Season, the Start date determines the season as follows:

- 3/21/YY - 6/20/YY = Spring
- 6/21/YY - 9/20/YY = Summer
- 9/21/YY - 12/20/YY = Autumn
- 12/21/YY - 3/20/YY = Winter

If the chronology caption is set as Quarter, the Start date determines the quarter as follows:

- 1/1/YY - 3/31/YY = 1st Quarter
- 4/1/YY - 6/30/YY = 2nd Quarter
- 7/1/YY - 9/30/YY = 3rd Quarter
- 10/1/YY - 12/31/YY = 4th Quarter

Fall - Not possible unless you create separate publication patterns for 4 annual Free Text issues. Then you can name them whatever you want and they will predict as if you set up a quarterly.

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